

Meeting: 9th Eastern IFCA Meeting
Date: 5 June 2013
Time: 10:30hrs
Venue: The Boathouse Business Centre,
1 Harbour Square, Nene Parade,
Wisbech, Cambridgeshire, PE13 3BH



"Eastern Inshore Fisheries and Conservation Authority will lead, champion and manage a sustainable marine environment and inshore fisheries, by successfully securing the right balance between social, environmental and economic benefits to ensure healthy seas, sustainable fisheries and a viable industry."

Agenda

- 1 Welcome by the CEO
- 2 To note apologies for absence
- 3 Declaration of members' interests

Action items

- 4 Election of Authority Chair/Vice Chair – *CEO*
- 5 Election of members, followed by Chair/Vice-Chair to the Authority's sub-committees – *Chair/CEO*
- 6 To receive and approve as a true record, minutes of the 8th Eastern IFCA Meeting, held on 30 January 2013 - *Chair*
- 7 Matters arising (including actions from last meeting) – *Chair*
- 8 Review of the Schedule of Delegations for the Eastern IFCA Constitution - *CEO*
- 9 To receive a report on a meeting of the Planning and Communications Sub-Committee held on 11 March 2013 - *CEO*
- 10 To receive a referral from the Planning and Communications Sub-Committee to consider options for funding monitoring cockle mortality – *Head of Environment and Research*
- 11 To receive an update on progress and agree next steps towards the management of fishing activity in European Marine Sites– *Head of Marine Protection*
- 12 To receive a report on bait digging issues in the Stour and Orwell and agree next steps – *Senior Environment Officer*
- 13 To receive a report to consider Health and Safety risks and mitigation - *CEO*
- 14 To receive and approve the Finance Officer's report on payments made and monies received during the period 19th January 2013 to 31st March 2013 – *Hd Fin*
- 15 To receive and note the Finance Officer's Quarterly Management Accounts - *Hd Fin*
- 16 To receive and approve bank mandates for the Authority – *Hd Fin*
- 17 To review and agree the Authority's policies on: - *Hd HR*
 - i. Anti-fraud and Corruption
 - ii. Staff Code of Conduct
 - iii. Whistleblowing
 - iv. Member Complaints
- 18 To receive a report of progress towards a Staff Appraisal System – *CEO/Hd HR*

- 19 To consider Member's eligibility to chair the Authority – *CEO*
- 20 To receive a report of the progress with the Authority's Corporate communication plan – *Community and Development Officer*
- 21 To receive an update on MMO East Inshore Marine Plan – *Mr R Gadbury MMO*

Information items

- 22 To receive a report on a new staff & member benefit
- 23 Area IFCOs quarterly reports
- 24 Vessels quarterly reports
- 25 Senior Research Officer quarterly report
- 26 Senior Marine Environment Officer quarterly report

Any other business

- 27 To consider any other items, which the Chairman is of the opinion are Matters of Urgency by reason of special circumstances, which must be specified in advance.

P J Haslam
Chief Executive Officer
21 May 2013